



# Dodge County

## Land Resources and Parks Department

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### SEPTIC SYSTEM MAINTENANCE PROGRAM

Dear Property Owner:

This Department administers the sanitary provisions of the Dodge County Land Use Code and Chapter SPS. 383 of the Wisconsin Administrative Code, which regulate the installation and maintenance of Private Onsite Wastewater Treatment Systems (POWTS), better known as "septic systems". In September of 2008, Chapter SPS. 383.255 was revised to include a new provision that requires all septic systems, regardless of when they were installed, must be serviced a minimum of once every three (3) years. Our records indicate that your system is due for this maintenance.

Maintenance involves the visual inspection of the system by a licensed master plumber, master plumber-restricted service, certified POWTS inspector, registered POWTS maintainer, or licensed pumping service, and includes pumping of the septic tank(s) and pump chamber (for dosing, inground, at-grade, and mound systems) by a licensed pumping service. Your system may also include an effluent filter on the outlet of the septic tank or may have a filter in the dosing chamber. If so, that filter may also be required to be cleaned.

On the back of this page is the "3 Year Notification" form from this department notifying you of the mandatory septic system maintenance requirement. **Please supply this form to the pumper/inspector of your choice so that they can complete and sign the form. Both the completed form and the \$15.00 maintenance fee must be returned to this office within ninety (90) days of the date of this letter.** A listing of the plumbers, pumpers and service providers in the Dodge County area can be found on our website: <http://www.co.dodge.wi.us/landresources/code/code-contacts.html>

**If your system has been pumped or inspected within the last 3 years, it is not necessary to have the work redone. Please have the pumper/inspector who serviced your property at that time complete the form using the data from that inspection.** If you believe you have received this letter in error because there is no septic system located on this property, please contact our office so that we can correct the discrepancy and update our records.

We hope you understand that, although this program is a state requirement, and we have no choice to enforce it, the regular maintenance investment promises to pay off for you by prolonging your system life and improving its operation. If you have any questions regarding this matter, please do not hesitate to contact this department at (920) 386-3703 or by e-mail at [landresources@co.dodge.wi.us](mailto:landresources@co.dodge.wi.us). Additional information regarding the maintenance program can be found on our website: [www.co.dodge.wi.us/landresources/code/septicmaintain.html](http://www.co.dodge.wi.us/landresources/code/septicmaintain.html)

Sincerely,  
Dodge County Land Resources and Parks Department