From:

Corey Clark <theresadpw@gmail.com>

Sent: To:

Thursday, January 20, 2022 1:35 PM

ARPA; stegerjl5960@outlook.com; voftheresa@gmail.com

Subject:

Theresa, Village Hall

**Attachments:** 

Theresa Village Hall Prom Note and Payments to Keller.pdf

**EXTERNAL EMAIL:** Verify sender before opening links and attachments.

Dear County Board,

Attached is the cost of a new Village Hall at 292 Mayville St that shares a wall with the Library. The project cost \$664,371.83 and was completed in the fall of 2021. \$189,371.83 was paid using Village Reserve Funds (cash-on-hand).

The project timeline was 2021.

The Village of Theresa is requesting \$189,371.83 from the Dodge County ARPA funds.

Municipal ARPA funds would not be used to pay for the project.

The building which housed the Theresa Village Hall, Theresa Police Department, and EMT services was an old bank building. Entering the building by the front door, led into the small meeting room and then the front counter area. The meeting room was previously the bank lobby. The Village Board consists of seven members. The size of the room did not allow for safe distancing. Therefore, all attendees sat elbow-to-elbow as there was no way to distance simply because the room was too small. The Police Department entrance led officers and visitors directly through the Clerk-Treasurer's office. Again, not allowing for safe distancing. Polling locations for Elections could not be held in the meeting room due to lack of ADA accommodations and lack of safe distancing. Other public buildings that previously allowed use of their rooms for elections notified the Village Clerk-Treasurer that they could no longer provide a room due to precautions set by the State of Wisconsin Center for Disease Control, Monarch Library Services, or school administration. The Theresa Village Board took action to protect employees and allow safe voting accommodations by building an addition onto the Theresa Library for a new Village Hall, administrative offices, and a meeting room which provides space for safe distancing during meetings and elections.

Discussion took place for many years that the Village Hall did not meet the community needs. The Clerk-Treasurer was constantly being interrupted by police officers walking through her office. The meeting room at Village Hall was not large enough with proper ADA access to be considered for a polling location. The COVID pandemic led to further discussion and the Village Board decided that it was the time to take action and plan for a new Theresa Village Hall. Elections that were previously held at the Theresa Library or Theresa Elementary School had to be relocated due to COVID restrictions. A Community Development Committee was appointed by the Village President. Visits to other municipalities and building tours led the committee chairperson to reach out to Keller Builders. Considerations for comfortable distancing and a safe front counter area were implemented into the design allowing for in-person contact behind a glass partition which provides safety for visitors and employees. A design was presented to the Village Board at a Public Hearing where changes and improvements were suggested. A meeting room to also serve as the Village's only polling location was included in the design. A final plan was adopted by the Village Board with groundbreaking starting in April 2021

The Theresa Village Hall at the location of 202 South Milwaukee Street in Theresa Wisconsin was not equipped or in any way ready to handle the COVID-19 pandemic and how it directly affected our small community. The Theresa Village Board noticed reduced meeting attendance due to the village hall location originally being a bank. The bank lobby served as the meeting room which prevented room for proper social distancing. This room also lacked ADA compliance which meant elections needed to be held elsewhere. Previous polling locations had policies restricting use. The Theresa Fire Commission did agree to allow their meeting room to be used for the August and November 2020 elections, but access to the room was a 200-foot walk through the garage bays which was not easy access to elderly or disabled voters. The parking lot did not allow easy access to the building. Shortly after the August election, the staff in Village Hall and the Police Chief tested positive for COVID-19. During this time, it was evident how our building and technology was inefficient for servicing the needs of the community. Email requests and voice messages could not be addressed until the Village Clerk-Treasurer was able to physically return to work. As word of positive COVID-19 cases spread, the community shut down. Phone calls and mailing of materials greatly increased. Building a proper Village Hall, could not wait and action was taken to move forward in order to service the community needs.

A new Village Hall with a public meeting room fills ARPA requirements and guidelines.

Thank you for your consideration,

Corey Clark, Director of Public Works, Village of Theresa

Boxes checked are applicable. Boxes not checked are inapplicable.

# **PROMISSORY NOTE**

Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

No. <u>2329361</u>	Village of <u>Theresa</u>		\$ 475,000.00
		(NAME)	Dated April 5, 2021
1. Promise to Pay and Paymen	t Schedule. For value received, the	Village of Theresa	
County, vvisconsin ("Village"), pr	romises to pay to TSB Bank		, Dodge
(\$475,000,00 ), payah	dred Seventy-Five Thousand & 00/10	0	, or registered assigns, Dollars
[Check (a), (b), (c) or (d); only	ole with interest at the rate of Two &	Seven Eighths	percent (2.875 %) per annum as follows:
(a)   Single Payment. In one pa	ayment on	DLUC intoves	st payable as set forth below.
(b) x Installments of Principal a	and Interest. In 10 e	dual bayments of \$ 55,329.8	5 due on April 10 2022
and on x the same day(s PLUS a final payment of th and interest.			ery 7th day thereafter every 14th day thereafter.  All payments include principal
(c) Installments of Principal		principal of \$n/a	due on n/a
and on the same day(s) of each	ch n/a month thoroaffar	( numer 7th 1 1 1	[ ]
(d) Other. n/a	, PLUS interes	st payable as set forth below.	2 3 3 3 7 7 7 7 7 8 8 9 8 10 10 10 10 10 10 10 10 10 10 10 10 10
Principal and interest as the			
2. Interest Payment, Interest is r	navable on the	semanon and surrender of the	d States of America at the office of the Lender. The s note to the Village Treasurer.
3. Prepayment Full or partial pr	f days principal is unpaid on the basi	s of a 360 day year a	a 365 day year.
on or after n/a	All prenayments s	mitted [X] is permitted on ar	a 365 day year. ny principal or interest payment date without penalty
principal in inverse order of maturit			unpaid interest and then applied upon the unpaid
4. Other Charges. If any paymen	t (other than the final payment) is no	ot made on or before the 15th	day after its due date, Lender may collect
a delinquency charge of 5.00	% of the unpaid amoun	nt. Unpaid principal and intere	day after its due date, Lender may collect st bear interest after maturity until paid (whether by
computed on the basis of $\boxed{\mathbf{x}}$ a 3	le rate which would otherwise be	applicable plus <u>n/a</u>	percentage points of <u>n/a</u> % per year,
i i i i i i i i i i i i i i i i i i i	note which is returned unsatistian		
<ol><li>Security. For the prompt paym</li></ol>	ent of this note with interest and the	e levving and collection of ta	xes sufficient for that purpose, the full faith, credit
6. Transferability. This note is training person or its legal representation	ansferable only upon the records of	the Village kept for that purpo	ose at the office of the Village Clerk, by the Lender
upon such transfer being similarly	duly authorized in writing, upon pre	esentation of a written instrum	ose at the office of the Village Clerk, by the Lender ment of transfer satisfactory to the Village Clerk and
owner hereof for the purpose of rec	ceiving payment of or on account of	em and treat the person in wi	nent of transfer satisfactory to the Village Clerk and hose name this note is registered as the absolute
TO THE REPORT OF THE PROPERTY	731100 This note issued under the	Annual Control of the	
which resolution is recorded in the	official book of its minutes pertaining	to said date.	duly convened on April 5, 2021
			empt obligation" for purposes of Section 265 of the
9. Certifications and Recitations of be done prior to and in connection the aggregate indebtedness of the annual irrepealable tax sufficient to	Village, including this note does not	t overed and their the	ngs and acts required by law to exist, to be or to d have been performed in due form and time; that ed by law, and that the Village has levied a direct
	THIS NOTE CONTAINS ADD	ITIONAL PROVISIONS ON I	PAGE 2.
(Impress official or compared and the		Village of <u>Theres</u>	а
(Impress official or corporate seal, it	any)	Dodge	County, Wisconsin
		Jody G Steger	PRESIDENT
		Becky A Tellie	17
			VILLAGE CLERK

<sup>(1)</sup> Do not check box if the Village will be issuing more than \$10,000,000 of tax-exempt obligations in the calendar year. In that case, lenders will not be entitled to deduct, for federal income tax purposes, interest expense that is allocable to carrying or acquiring the note.

NOTE: Official or corporate seal, if any, to be affixed.

VILLAGE OF THERESA

Vendor History

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Vendor:	10:		BOX 620							Tota	als Category	Report D	ates	Υe	ear 202	21	Year 2020
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Boxes checked are applicable. Boxes not checked are inapplicable.

# **INVESTMENT REPRESENTATION\***

[Term Credit Agreement] (To be prepared and executed by a bank officer for retention in bank files)

Prepared and intended for use by commercial banks in transactions governed by Wisconsin Law.

The undersigned officer of TSB Bank	(1)
Wisconsin hereby certifies with respect to the purchase of a $\$ 4$	75,000.00 Promissory Note dated <u>April 5, 2021</u>
issued by the Village of Theresa	, Wisconsin, that it is purchasing said note for investment purposes
and will not resell said note, except to another bank or lenders wi	hich will also make this certification.
Dated: <u>April 5, 2021</u>	<b>(2</b> )
	(1)
	By: Thomas M O'Connor Title: Chairman/CEO

NOTE: If this representation cannot be made, other bases of exemption may be available. However, legal assistance should be obtained before proceeding with the loan in such a case.

<sup>(1)</sup> Name of Bank.

<sup>(2)</sup> Date that loan is closed.

<sup>\*</sup> Section 551.21 of the Wisconsin Statutes, and the regulations thereunder, require that municipal obligations be registered with the Wisconsin Department of Financial Institutions unless there is a basis for an exemption from such registration. In most transactions in which these WBA forms are employed, it is expected that an exemption will apply as the result of the sale of the note(s) to a bank which will resell the note(s), if at all, only to another bank or lenders. To document the applicability of this exemption, the bank should sign the investment representation set forth above.

From: Corey Clark < theresadpw@gmail.com>

Sent: Thursday, January 20, 2022 3:18 PM

**To:** ARPA; stegerjl5960@outlook.com; voftheresa@gmail.com

**Subject:** Theresa, 1954 Water main project

**EXTERNAL EMAIL:** Verify sender before opening links and attachments.

## Dear County Board,

The village has approximately 11,000 feet of water main and hydrants that are cast iron from 1954. These mains are not on Milwaukee St. or Mayville St and have outlived its life expectancy. 370 feet of that main is 2 inch and 261 feet is 6 inch asbestos cement. We have annual breaks in the main and the hydrants do not have dedicated shut off valves. Sanitary sewer repairs will be evaluated as needed and may not be part of the project. The roads and curb and gutter would be part of the project as the mains are in most of the crumbling streets throughout the village.

Preliminary numbers based on the recent quotes for Mayville St. and Milwaukee St. look like this.

22 Hydrants - \$83,000

22 lines to hydrants - \$33,858

22 valves for hydrants - \$40,700

28 Main line valves - \$56,000

11,000 feet of water main - \$1.32 M

Total Construction = \$1,533,558

10% Contingency = \$153,355.8

Engineering = \$230,000

Total water main project = \$1,916,913.80

Street repair - \$165,175 pet 1000 ft. of curb, gutter, and 4 inches of asphalt 10,000 ft of road repair = \$1,651,750

The project timeline will be determined if funds become available.

The Village of Theresa is requesting \$3,568,663.80 from the Dodge County ARPA funds.

Municipal ARPA funds would not be used to pay for the project.

The local community and county will benefit from this project in a multitude of ways. Fire protection will be improved due to more reliable hydrants that will be installed. Isolation valves for the hydrants make future repairs safer for the workers and passing traffic. Aesthetically, the new hydrants will improve the look of the village. Any valves that are worn, possibly slowly leaking or do not seal fully would be replaced, improving water main isolation. Water main breaks should be eliminated for an undetermined amount of time. Water main breaks are particularly hazardous for workers and passing traffic. The result of temporary patch repair can continue to be a hazard for drivers as settling and potholes can appear. Although a permanent repair is made, the lifespan of that section of road has been reduced and is susceptible to future damage. There have been 25 water main breaks in these sections since 2012.

The DNR is particularly interested in the village replacing the 2 inch main and the 6 inch asbestos cement main. This would take care of those concerns.

Most of these roads are rated as a 5 or lower on WISLR. A couple of them are 3's. Once the roads are repaired, the drive will be much more pleasant, easier on vehicles, safer to drive on, and less detrimental to our infrastructure from the pounding of vehicles hitting current bumps in the road. This project would greatly improve the village for current residents and hopefully entice new residents to call Theresa its' home.

This project falls under infrastructure in the ARPA requirements and guidelines.

Thank you for your consideration,

Corey Clark, Director of Public Works, Village of Theresa

From:

Corey Clark <theresadpw@gmail.com>

Sent:

Thursday, January 20, 2022 1:06 PM

To:

ARPA; stegerjl5960@outlook.com; voftheresa@gmail.com

Subject:

Theresa, Water Meters

**Attachments:** 

Theresa BEACON AMA\_ESeries 042221.pdf

EXTERNAL EMAIL: Verify sender before opening links and attachments.

Dear County Board,

Attached is an estimate for replacing all of the mechanical water meters in the village with electronic meters. We can no longer obtain the parts necessary to continue with our current water meter setup. All of the meters are scheduled to be replaced in 2022 with the assistance from an outsourced company. The estimated amount for the project is \$256,931.

The project timeline will be 2022.

The Village of Theresa is requesting \$256,931 from the Dodge County ARPA funds.

Municipal ARPA funds would not be used to pay for the project.

The new water meter system will eliminate mechanical errors with the outside readers and a reduction in efficiency of meters due to sediment build up and age which will greatly improve the accuracy of the water being used and billed for. Administratively, manual travel for readings will no longer be needed, human error will be virtually eliminated from reading, documenting, and entering. The village and the resident will have instant access to information gathered by the electric meter at any time including temperature, pressure, flow rate, gallons used, times of high usage and leak detection. This can help prevent frozen pipes and eliminate a large bill from a leak that would normally not be found for up to 3 months. This makes for satisfied residents and is environmentally responsible, which is good for the village, county, and beyond. The replacement of the water meters will improve the efficiency of the entire water system and administrative parties involved.

This project falls under infrastructure in the ARPA requirements and guidelines.

Thank you for your consideration,

Corey Clark, Director of Public Works, Village of Theresa

## Midwest Meter, Inc N172 W21290 Northwest Passage Way Jackson, WI 53037

Phone: (262) 677-2887 Fax: (262) 677-2882



Quotation

Customer				Misc.	
Name Address	Village of Theresa 202 S. Milwaukee Street			Date Terms	4/22/2021 Net 30
City Phone	Theresa (920) 488-5421	State WI	ZIP <u>53091</u>	Delivery	Various

Qty		Unit Price		TOTAL
	BEACON AMA System			
1	Beacon AMA Engagement Fee - Setup/Activation	\$5,900.00	\$	5,900.00
	- Interface Configuration (Utility is responsible for Billing side)			
1 1	Provisioning & Training: Beacon AMR Intro, Data Exchange Midwest Partner Support Program: annual; included 1st year	\$1,950.00 \$1,700.00	\$ \$	1,950.00 -
	Beacon Annual Service Agreements - Cellular LTE (invoiced by BMI) Beacon Data Fee: Per meter endpoint, per month, billed annually Price Per Meter Endpoint: \$ .89 (est. \$6,505 annual based on 609 meters)			
	Badger Meters and ORION Cellular Transmitters			
609	E-25P Ultrasonic meter with ORION Cellular LTE-M, 10' Twist tight * * "5/8"" or "5/8 X 3/4"" polymer	\$279.00	\$	169,911.00
	Vanguard Installation Services *			
609	Meter Changouts Complete (Meter, Encoder, Transmitter Mounting)	\$130.00	\$	79,170.00
	* Includes: Resident/customer notification, appointment setting, installation labor to install and mount meters and transmitters inside buildings.			
		Total	\$	256,931,00

#### Sales Rep

Name Steve Dauster
(262) 416-2889
sdauster@midwest-meter.com

Prices good through 9/30/21. Due to product improvements and other modifications, product specifications are subject to change without notice unless specifically stated in this quotation.

From: Corey Clark <theresadpw@gmail.com>

**Sent:** Thursday, January 20, 2022 11:54 AM

**To:** ARPA; stegerjl5960@outlook.com; voftheresa@gmail.com

**Subject:** Theresa, Milwaukee St.

**Attachments:** 134079-milwaukee st estimate.pdf; Milwaukee St. DOT.pdf

**EXTERNAL EMAIL:** Verify sender before opening links and attachments.

# Dear County Board,

Attached is an estimate for replacing the water mains, valves, and hydrants on Milwaukee Street from Depot Rd. to Menomonee St. It also includes replacement of our sanitary sewer, and manholes. This section of water main and hydrants are cast iron from 1954. We have annual breaks in the main and the hydrants do not have dedicated shut off valves. The sanitary sewer replacement is to improve our aged collection system, in addition to reducing an inflow and infiltration problem. The sewer laterals would be reimbursed to the village so the total cost would be \$1,151,293 after reimbursement. This is in conjunction with a DOT project that will be constructing a new storm sewer and replacing the road in 2026. Village is responsible for replacing the parking lanes with the DOT project which is \$80,000, included in the above price.

The project timeline will be 2026.

The Village of Theresa is requesting \$1,151,293 from the Dodge County ARPA funds.

Municipal ARPA funds would not be used to pay for the project.

The local community and county will benefit from this project in a multitude of ways. Fire protection will be improved due to more reliable hydrants that will be installed. Isolation valves for the hydrants make future repairs safer for the workers and passing traffic. Aesthetically, the new hydrants will improve the look of the village. Any valves that are worn, possibly slowly leaking or do not seal fully would be replaced, improving water main isolation. Water main breaks on this stretch of road should be eliminated for an undetermined amount of time.

Water main breaks on this road are particularly hazardous for workers and passing traffic as it is heavily traveled, and narrow in sections causing backups. The result of temporary patch repair can continue to be a hazard for drivers as settling and potholes can appear. Although a permanent repair is made, the lifespan of that section of road has been reduced and is susceptible to future damage. There have been 13 water main breaks since 2012.

Once the DOT completes their repair of the road, the drive will be much more pleasant, easier on vehicles, safer to drive on, and less detrimental to our infrastructure from the pounding of vehicles hitting current bumps in the road. Current residents report their walls shaking as trucks drive over the currently damaged road. This repair will have a positive effect on village and county travel.

The sanitary sewer replacement will help to reduce an inflow and infiltration problem in the village, in addition to replacing all of the aged components with upgraded and more durable materials. The infiltrating water causes the village to treat clear ground water that should be left to maintain the water table. This excess water that is treated will no longer be discharged to the Rock River where it continues to travel throughout the county. Improvements to our sanitary sewer will save money for the village, the residents and satisfy the requirements from the DNR to reduce our inflow and infiltration. It will also decrease the likelihood of a sewer backup.

From:

Corey Clark <theresadpw@gmail.com>

Sent:

Thursday, January 20, 2022 11:45 AM

To:

ARPA; stegerjl5960@outlook.com; voftheresa@gmail.com

Subject:

Theresa, Mayville St.

Attachments:

Mayville St..pdf

**EXTERNAL EMAIL:** Verify sender before opening links and attachments.

## Dear County Board,

Attached is an estimate for replacing the water mains, valves, and hydrants on Mayville Street. It also includes repairs to our sanitary sewer. This section of water main and hydrants are cast iron from 1954. We have annual breaks in the main and the hydrants do not have dedicated shut off valves. The sanitary sewer repair is part of a project to reduce the amount of inflow and infiltration we have in the village, in addition to upgrading aged components. The sewer laterals would be reimbursed to the village so the total cost would be \$616,681.25 after reimbursement. The DOT is doing a mill and overlay in 2025.

The project timeline will be 2024.

The Village of Theresa is requesting \$616,681.25 from the Dodge County ARPA funds.

Municipal ARPA funds would not be used to pay for the project.

The local community and county will benefit from this project in a multitude of ways. Fire protection will be improved due to more reliable hydrants that will be installed. Isolation valves for the hydrants make future repairs safer for the workers and passing traffic. Aesthetically, the new hydrants will improve the look of the village. Any valves that are worn, possibly slowly leaking or do not seal fully would be replaced, improving water main isolation. Water main breaks on this stretch of road should be eliminated for an undetermined amount of time.

Water main breaks on this road are particularly hazardous for workers and passing traffic as it is heavily traveled. The result of temporary patch repair can continue to be a hazard for drivers as settling and potholes can appear. Although a permanent repair is made, the lifespan of that section of road has been reduced and is susceptible to future damage. There have been 12 water main breaks since 2012. Once the DOT completes their repair of the road, the drive will be much more pleasant, easier on vehicles, safer to drive on, and less detrimental to our infrastructure from the pounding of vehicles hitting current bumps in the road. This will have a positive effect on village and county travel.

The sanitary sewer repairs will help to manage a growing inflow and infiltration problem in the village. This in turn caused the village to treat clear ground water that should be left to maintain the water table. This excess water that is treated will no longer be discharged to the Rock River where it continues to travel throughout the county. Improvements to our sanitary sewer will save money for the village, the residents, and satisfy the requirements from the DNR to reduce our inflow and infiltration. It will also decrease the likelihood of a sewer backup.

This project falls under infrastructure in the ARPA requirements and guidelines.

Thank you for your consideration,

JE ARTHUR AND ASSOCIATES, INC. 548 PRAIRIE ROAD FOND DU LAC, WI 54935 920-922-5703

CLIENT NO: 134.080

JANUARY 3, 2021

# VILLAGE OF THERESA MAYVILLE ROAD UTILITY RECONSTRUCTION CONSTRUCTION COST ESTIMATE

ITEM DESCRIPTION		MATED NTITY	UNIT PRICE	COMPUTED TOTALS
SANITARY SEWER 4" Sanitary Laterals 4' Dia. Sanitary Manholes (Lining) SANITARY SEWER SUB-TOTAL	1000 120	L.F. V.F.	100.00 150.00	100,000.00 18,000.00 <b>118,000.00</b>
WATER MAIN 8" PVC Water Main 6" PVC Water Main 1" Water Laterals 8" Valve and Box 6" Valve and Box Hydrant		L.F. L.F. L.F. EA. EA.	120.00 95.00 80.00 2,000.00 1,850.00 3,800.00	311,400.00 7,695.00 80,000.00 28,000.00 9,250.00 19,000.00
WATER MAIN SUB-TOTAL				455,345.00
TOTAL CONSTRUCTION COST				573,345.00
10% CONTINGENCY				57,334.50
ENGINEERING, LEGAL AND ADMINISTRATIVE COST				86,001.75
TOTAL PROJECT COST				\$716,681.25