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Notice of Addendum
Addendum #2
RFP #20 23-07
Health Care Services
Sheriff's Office, Dodge County, WI
July 26, 2023
(total 7 pages and 6 attachments)

Notice to all firms:

This Addendum is issued to modify, change, delete from, add to, explain, or correct the original Request for Proposal and is hereby made a part of RFP #20 23-07. In case of conflict between the Request for Proposal and this Addendum, this Addendum shall govern. It is the firm's responsibility to pass this addendum information to all involved in the proposal.

Questions & Answers

Question 1: What is the total annual cost of the current contract for this year?

Answer: The services, as described in the RFP, and not limited to pages 3 and 4, Dodge County paid, in 2023, a base of \$1,1132,715.28 for a period of twelve months.

Excerpt from the current contract:

1.1.1 ADJUSTMENT FOR MADP. For each month reconciled, if the Jail's MADP is greater than 400 Inmates/Detainees, the compensation payable to Wellpath by the County shall be increased by the number of Inmates/Detainees over 400 at the per diem rate of \$1.04 per inmate. If the Jail's MADP is less than 300 Inmates/Detainees, Wellpath shall credit County at the per diem rate of \$1.04 per inmate below 300. These rates shall increase 3% effective January 1, 2021 and annually thereafter pursuant to Section 9.0.1.

1.1.2 ADJUSTMENT FOR ICE ADP. Staffing and compensation shall be adjusted accordingly based on the following ICE ADP ranges. To accommodate temporary fluctuations, staffing shall not be adjusted downward until the ADP falls within the lower range for two consecutive months. County shall provide ADP reports on a monthly basis on a date mutually agreeable to the Parties. The below rates are subject to the annual CPI increases pursuant to Section 9.0.1.

Monthly ICE ADP Range	Staffing Adjustment (added to Contracted Matrix)	Monthly Compensation Adjustment
Up to 90 ICE inmates	Included in base	Included in base
91 – 160 ICE inmates	+ 0.6 FTE (24 hr/wk) of RN	+\$6,265.65
160 – 200 ICE inmates	+1.2 FTE (48 hr/wk) of RN	+\$12,534.47
200 – 250 ICE inmates	+1.8 FTE (72 hr/wk) of RN	+\$18,796.93
Above 250 ICE inmates	To be Negotiated	To be Negotiated

Question 2: Does the facility currently have a dental suite, dental chair, and equipment for routine dental services on site, or does the County expect the contractor to utilize an off-site dentist for necessary dental services, other than oral screenings? Please confirm that the County will be responsible for the cost of off-site dental services.

Answer: The Dodge County Jail does not have a dental suite or dental chair. As stated in the RFP under DENTAL – ORAL SCREENING ONLY. Healthcare provider shall arrange and bear the cost of oral screening (as defined by NCCHC guidelines) of all Covered Persons (see pg. 4 RFP definition of Covered Persons). The County shall bear the cost of any and all other dental services required by the Jail Population. In regards to ICE (Immigration and Customs Enforcement) Detainees oral screenings will be performed by a Nurse Practitioner or a higher credentialed member of the Health Care Staff.

Question 3: What company currently provides laboratory services for the detention facility (specimen pick up and testing)?

Answer: As stated in the RFP under PATHOLOGY/RADIOLOGY SERVICES. Healthcare provider shall arrange and bear the cost of all pathology and radiology services (also referred to as laboratory and x-ray services) ordered by a healthcare provider's physician for Covered Persons. Healthcare provider shall arrange for on-site pathology and radiology services to the extent reasonably possible. To the extent pathology and radiology services are required and cannot be rendered on-site, Healthcare provider shall make appropriate off-site arrangements for rendering pathology and radiology care. Healthcare provider will arrange and coordinate with the Sheriff's office for any off-site transportation related to pathology or radiology services. Costs for off-site pathology and radiology services shall be initially paid for by Healthcare provider on behalf of County and included in the mutually agreed upon Cap Amount.

Question 4: What company is the current medical/biohazardous waste disposal provider?

Answer: As stated in the RFP under MEDICAL WASTE. Healthcare Provider shall arrange and bear the cost of removing and properly disposing of medical waste material generated while fulfilling its duties under the Agreement in accordance with all applicable state laws and OSHA regulated standards.

Question 5: Please provide an inventory of all current medical and office equipment that will be available for use by the new contractor?

Answer: As stated in the RFP under OFFICE EQUIPMENT - Healthcare Provider shall not be responsible for the provision or cost of any office equipment. The County shall be responsible for providing office equipment, such as copier, fax and phone service required for the administrative operation of the medical unit. OFFICE SUPPLIES. HEALTHCARE PROVIDER shall be responsible for providing office supplies such as books, medical record folders, and forms as required for the administrative operations of the medical unit.

Question 6: Please confirm that the County will be responsible for the cost of any medical equipment with a value of \$100.00 or more.

Answer: As stated in the RFP under MEDICAL SUPPLIES/EQUIPMENT OF \$100 OR LESS. Healthcare Provider shall provide and bear the cost of medical supplies (i.e. alcohol prep pads, syringes, etc.) and equipment (i.e. thermometers, scales, etc.) required to administer the terms of the Agreement, which have a unit cost of \$100 or less, but does not include office and paper supplies.

Question 7: Please confirm that the County is responsible for providing office supplies and equipment such as copier, printers, fax, and phone services. Does the County provide any computers for medical staff? Or are computers the responsibility of the contractor?

Answer: Please reference the answer to Question 5 above for office supplies and equipment. Yes, Dodge County provides telephone, voicemail, image runner use. We currently provide five (5) desktop computers and six (6) laptops with an additional laptop being budgeted for 2024. There is also a dedicated AV computer setup.

Question 8: What is the current Jail Management System (JMS) in place?

Answer: Spillman.

Question 9: Will the County allow an electronic medical records system to be hosted remotely in a secure cloud environment?

Answer: Yes.

Question 10: Will the County provide internet service to the contractor? If so, will this be through a shared or dedicated network?

Answer: Shared internet, this is the same internet connection the Dodge County staff utilizes.

Question 11: Does the Jail have Wi-Fi available in the clinic? In the living units?

Answer: Yes, on both counts. Dodge County added improved Wi-Fi to all housing areas and the medical office in 2023.

Question 12: Is nurse sick call conducted in the medical clinic or on the living units?

Answer: Typically, in the medical office but can also occur in the housing area depending on joint cooperative assessment and effort by our security and healthcare provider.

Question 13: How often is medication administration/med pass and at what times?

Answer: The primary med pass times are 2x per day (AM and PM) and accomplished by healthcare providing service from a mobile med cart at our housing units (pods). Blood sugar testing for diabetic members of the population occurs up to an hour before the first med pass. Other service to diabetic members occurs as needed and may be outside the AM and PM med pass. All other med pass, outside the times of AM and PM is done as needed. Depending on the inmate/detainee classification and other factors, med pass outside of AM and PM may occur by inmate moving to the medical office area.

Question 14: Are keep-on-person medications permitted within the facility?

Answer: Generally no with exception of inhalers. No OTC is sold on commissary.

Available OTC is provided during med pass in effort to control hoarding of OTC meds.

Question 15: Does the County place an aggregate cap on any types of medications such as HIV, Hepatitis C, per contract year where the County pays for amounts over the cap? If so, what is the amount of the cap? Or does the County currently use aggregated cap amounts for all pharmaceuticals and another for off-site services? If so, what are the amounts of these caps?

Answer: Healthcare Provider's maximum liability for costs associated with the provision of pharmaceutical services, which include, but are not limited to, the Services is Sixty Thousand Dollars (\$60,000.00) in the aggregate per Contract Year, to be pro-rated for any partial contract years (the "Pharmacy Cap Amount").

COUNTY REBATE. Should costs associated with the provision of pharmacy services listed above not exceed the Pharmacy Cap Amount, Healthcare Provider shall extend to the County a carry forward credit at a rate of One Hundred Percent (100%) of the difference between the actual cost to Healthcare Provider for these services and the Pharmacy Cap

Amount. This carry forward credit shall be expended by the County in succeeding years, or paid-out to the County by Healthcare Provider at a rate of One Hundred Percent (100%) upon termination and receipt of all outstanding provider claims. Said pay-out shall be the net of any other reconciliation amounts due to Healthcare Provider.

FINANCIAL LIMITATIONS. Healthcare Provider's maximum liability for costs associated with the provision of off-site medical services or other healthcare services which include, but are not limited to, the EMS service, hospitalization, mental health care not covered by the Agreement, mutually agreed upon specialty services, is Twenty Thousand Dollars (\$20,000.00) in the aggregate per Contract Year, to be pro-rated for any partial contract years (the "Cap Amount"). Costs for any medical or other health services, as set forth above, which are provided to Inmates/Detainees during the Contract Year which are in excess of the Cap Amount shall be the responsibility of the County. When the Cap Amount for the Contract Year is reached, Healthcare Provider will continue to provide utilization management, extend all provider discounts to the County and pay these expenses on behalf of the County, as long as the County remains current with payments due. Amounts paid by Healthcare Provider which are over the Cap Amount shall be reconciled at least quarterly with the County.

Question 16: What were the total costs of pharmaceuticals for each of the last three years?

Answer: Attached and made a part of Addendum #2 are end of contract year cap reports, 2020 thru current. These reports list offsite, lab, radiology and pharmaceutical service costs and relationship to the CAP. Each report lists event details, etc. and are complete record of services that contribute to the set cap amounts.

Question 17: Will the Contractor be responsible only for the costs of services provided to Covered Persons under the contract? Please confirm that the cost of all prescription medications and all other health care expenses will be paid for non-covered inmates by the other county or federal agency.

Answer: Yes, "Covered Persons" as defined on pg. 4 of the RFP.

Covered Persons: include Other County Inmates/Detainees for purposes of delivery of basic health care services, however, the cost of certain services provided to Other County Inmates/Detainees are borne by the County. Other County Inmate/Detainee – An Inmate/Detainee under the jurisdiction of another county, state or federal agency, who is being housed in the Jail.

Healthcare Provider: shall only be responsible for arranging health assessments, sick call, over-the counter medications, medical supplies and medical waste services for Other County Inmates/Detainees. The cost of all prescription medication and all other health care expenses shall be paid by the agency responsible for the Other County Inmate/Detainee, including all other medically related expenses associated with Other County Inmates/Detainees.

Question 18: Does the bidder need to provide a per diem rate for a number above a certain number or portion of the MADP or will this amount be negotiated during contract negotiations?

Answer: It is preferred if the bidder provide per diem rates in their response and is considered negotiable prior to final agreement and signatures.

Question 19: Is the current contract cost increased each year by a certain percentage? If so, what is that percentage?

Answer: Historically, our Agreements have had annual amounts adjusted and based upon annual CPI increases not to exceed three (3) percent.

Question 20: Please provide copies of the Health Services Report or other statistical tracking source for each of the last three (3) years.

Answer: Dodge County does not currently possess any statistical reports from our current healthcare provider beyond the Aggregate Cap Reports, which are attached to this addendum.

Question 21: Is the DCDF currently NCCHC and/or ACA accredited? If so, please provide dates and outcomes of any accreditation surveys (ACA, NCCHC, etc.) within the last three years. If not, does the County want to seek accreditation?

Answer: The Dodge County Sheriff's Office is accredited by WILEAG (Wisconsin Law Enforcement Accreditation Group). The corrections division of the Dodge County Sheriff's Office is not accredited. Our current emphasis is not on accreditation but on meeting standards as set forth in the 2019 ICE NDS (National Detention Standards).

Question 22: What is the average number of inmates receiving MAT medications at any one time? Does the current MAT program include induction if the inmate was not taking MAT medication upon admission?

Answer: Currently, there is an MOU between Dodge Co Sheriff's Office and Dodge County Human Services and Health Department to provide services related to limited administration of Vivitrol to inmates who have been screened and meet the criteria to receive Vivitrol. Dodge County Human Services bears the cost of Vivitrol at this time and within the guidelines of an on-going grant. The number of inmates receiving Vivitrol under this program has been six or fewer over the previous two years. The two MOUs that describe responsibilities and agreements are attached hereto and made a part of this addendum.

Suboxone has been administered to one individual, over the past two years, as part of a court order, from a Federal Judge, that a detained USMS detainee continue treatment for opioid dependency to include Suboxone while held at the Dodge Co Jail by the US Marshals Service.

Question 23: How many inmates are currently on HIV/AIDS medication?

Answer: None at time and date of this response (July 24, 2023). See response to other questions regarding cap amounts for pharmaceuticals and billing of other agencies (ICE and USMS) for recoup of pharmaceutical costs for members of the population in the Jail.

Question 24: Please provide the total offsite costs (hospitalization and specialty visits) for each of the past three years.

Answer: See previous answers regarding set cap amounts. Cap Reports from 2020, 2021, 2022 and Q1 2023 attached to this addendum and made a part thereof.

Question 25: It appears that the nursing staff are currently on 8-hour shift schedules. Will the County allow nurses to work 12-hour shifts?

Answer: Yes, the current corrections staff are all on twelve-hour shifts.

Question 26: Are the optional/additional services listed on pages 14 and 15 of the RFP to be listed in the Alternate Staffing Hours table as provided on page 22?

Answer: Ideally responses would include what parts of services described on pgs. 14 & 15 can be accomplished with the staffing plan listed on pg. 22 (current staffing). The alternate

staffing hours (pg.23) would ideally include hours/staffing in addition to current staff that may be needed in order to meet NDS 2019 for ICE.

Question 27: Does the County want the optional services listed on pages 14 and 15 to be provided to all inmates in the detention facility?

Answer: Yes, all covered persons. The proposal ideally would provide how much, or which parts of services listed under Optional/Additional Services would fit the current staffing outline in the Cost Proposal Table. Proposed Staffing should be completed if the current staffing levels will not meet the needs. A proposal that allows for an “if then this” selection of staffing to services with costs is an allowed alternative option. Dodge County does understand that meeting the 2019 NDS for ICE is a current priority and the listed Optional/Additional Services may or may not be standards from NDS 2019.

Question 28: Pertaining to Sheriff’s Office Staff Pre-Employment Physical Exam and annual Tb testing for corrections staff, what is an estimated number of pre-employment physical exams? And the total of Tb testing that is done for the corrections staff each year?

Answer: Pre-employment physicals for planning purposes would be twenty (20) requiring a pre-employment physical. In 2022, there were 27 but that was an extraordinary number of new hires due to an extraordinary number of retirements.

Tb tests would be all corrections staff and three administrators, so that number is an estimate since its dependent on how many available spots are filled. At full staffing there would be seventy-five (75) Tb tests.

Attachments: (please e-mail sjustmann@co.dodge.wi.us for attachments)

Dodge WI Cap Report 2019 and 2020

Dodge WI Cap Report 2021

Dodge WI Cap Report Q4 2022 and Q1 2023

MOU Vivitrol

Jail Vivitrol Procedures

MOU Jail MAT

Return the completed and signed acknowledgement page of this addendum with your proposal for this request.

Acknowledgement of Addendum was included in the proposal documents.

I. Addenda Acknowledgement

I/we hereby acknowledge receipt of the following addenda(s):

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

Addendum No. _____ Dated: _____

I/we further certify that no agreement has been entered into to prevent competition for said work and that I/we carefully examined the plans, specifications, form of contract and all other contract documents.

I/we further agree to enter into the contract, as provided in the contract documents, under all the terms, conditions and requirements of those documents.

If no addenda were issued, the firm/contractor shall so indicate and sign this document.

Firm/contractor

Representative Signature